

## ***Delegated Decisions by Cabinet Member for Adult Services***

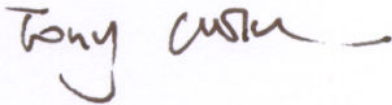
***Tuesday, 21 September 2010 at 9.00 am  
County Hall***

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 29 September 2010 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

**These proceedings are open to the public**



Tony Cloke  
Assistant Head of Legal & Democratic Services

September 2010

**Contact Officer:** **Marion Holyman**  
*Tel: (01865) 810177; E-Mail: marion.holyman@oxfordshire.gov.uk*

*Note: Date of next meeting: 19 October 2010*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

1. **Declarations of Interest**
2. **Questions from County Councillors**

Any county councillor may, by giving notice to the Proper Officer by 9 am on the working day before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. **Petitions and Public Address**
4. **External Contracts - County Print Finishers**

*Forward Plan Ref: 2010/145*

*Contact: Barry Parsons, Manager, Oxfordshire Employment Service and County Print Finishers Tel: (01865) 791606*

Report by Director for Social & Community Services (**CMDAS4**)

The report requests approval for the Director for Social & Community Services to enter into contracts with other organisations and local authorities for County Print Finishers to provide print related services to those organisations and local authorities.

***The Cabinet Member for Adult Services is RECOMMENDED to approve that the Director for Social & Community Services enters into contracts with other organisations and local authorities for County Print Finishers to provide print finish related services to those organisations and local authorities.***

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Division(s): N/A

## **CABINET MEMBER FOR ADULT SERVICES - 21 SEPTEMBER 2010**

### **APPROVAL FOR COUNTY PRINT FINISHERS TO ENTER INTO CONTRACTS WITH OTHER LOCAL AUTHORITIES AND AGENCIES**

#### **Report by Director for Social & Community Services**

##### **Introduction**

1. County Print Finishers is the County Council's supported business partly funded through the Central Government's Workstep programme and managed by Oxfordshire Employment Service, the Council's specialist employment service for people with disabilities.
2. County Print Finishers employs 33 people of whom 23 have disabilities. As a supported business it is able to trade in the open market and has for many years operated a commercial print finishing service to local printers and organisations. Traditionally trading has been conducted on a job by job basis with customers being provided with quotations and invoices for each one.
3. In recent years, County Print Finishers has added confidential waste shredding, print procurement and reprographic services to the portfolio of services available to customers and as training opportunities for people with disabilities employed.

##### **Outline of development**

4. Recently discussions have taken place regarding County Print Finishers providing these services for other local authorities on a contractual basis. To date an agreement has been made to collect and shred the confidential waste from Cherwell District Council's Bodicote offices and discussions are in an advanced phase regarding providing Oxford City Council with print procurement and reprographic services.

##### **Benefits to Oxfordshire County Council**

5. There are two major benefits to Oxfordshire County Council:
  - (a) The increased generation of income from trading activities.
  - (b) Increased opportunities for clients and employees with disabilities to train in these activities and by doing so increase their ability to obtain employment outside of the County Council. Their improved personal economic position reduces the need for benefits and other publicly funded services.

## **Financial and Staff Implications**

6. The agreement with Oxford City Council involves the transfer of one member of staff to an already agreed post. There are no other financial or staff implications other than the benefits mentioned above. Legal services will be requested to scrutinise and advise on each contract.

## **RECOMMENDATION**

7. **The Cabinet Member for Adult Services is RECOMMENDED to approve that the Director for Social & Community Services enters into contracts with other organisations and local authorities for County Print Finishers to provide print finish related services to those organisations and local authorities.**

JOHN JACKSON  
Director for Social & Community Services

Background papers: Nil

Contact Officer: Barry Parsons, Manager of Oxfordshire Employment Service and County Print finishers Tel: (01865) 791606

September 2010